

GUIDELINES FOR ESTATE SALES IN COLONIA VERDE

1. Permission must be obtained by the homeowner, heirs or personal representatives by applying to the Colonia Verde office in writing. Conditions/guidelines for granting permission will be: death of owner, death of a spouse or shared house partner or medical/related reason approved by Association or Office Manager.
2. The estate sales manager should then contact the office to review the guidelines and to accept our conditions before definite arrangements are made for the sale. A \$100 refundable deposit before sale date is to be paid to Colonia Verde. Consequences of non-compliance with conditions for conducting the sale: the \$100 deposit will not be returned after sale.
3. The sale should be for one day only, hours 8am until 2pm. One additional day following the sale will be permitted for pick up of purchases.
4. Cul-de-sacs cannot be used for parking of vehicles of customers. The estate sales manager is responsible for signs at the entrance of the cul-de-sac in the area of the sale. An employee of the estate sales company needs to help direct parking and traffic. Cars inappropriately parked will be subject to towing at the owner's expense.
5. The sale will be confined to the personal property on the property at the time the permission for the sale is granted. Specifically prohibited is the transporting of other objects into Colonia Verde, such as material from warehouses and retail outlets of the estate sales company or other merchandise not belonging to the Colonia Verde estate being liquidated.
6. Damage to walks, driveways, curbs, shrubbery, fixtures, etc. on common ground of Colonia Verde will be the responsibility of the estate sales company and will be repaired or replaced at their expense.
7. This listing of rules will be provided to the estate sales representatives and a copy signed by that person indicating agreement will be kept in CVHOA files.
8. Should any of these guidelines not be abided by, the estate sales company will be subject to a \$100 fine, the sale will be stopped and they will not be allowed to conduct business in Colonia Verde in the future.

We have read and received a copy of the above conditions/guidelines and will abide by them.

Date

Signature of Property Owner/Representative

Date

Estate Sales Manager

Date

Colonia Verde Representative